

All Souls Unitarian Universalist Community

Minutes of the Board of Trustees

September 9, 2009

I. Meeting Convened

The meeting was convened at 7:00 AM.
Attendees: Arlene, Billie, Carlene, Patti, Jim
Absent: Richelle (resigned), Annaliese

II. Sharing of Information

1. The Minutes of Last Meeting were Approved unanimously

2. Treasurer's Report -

The Treasurer's Report was presented by Arlene, but the budget update was incomplete.
The report was approved with 1 abstention

3. Committee updates (summarized and/or written and emailed to secretary)

Suggestions for the coming year's Charity of the Month were from Michael:

- September, 2009: [Safe Place](#)
- October, 2009: [Adopt-a-Ghost](#)
- November, 2009: [PANZA](#)
- December, 2009: [The Forgotten Children's Fund](#)
- January, 2010: [NAMI](#)
- February, 2010: [Interfaith Works](#)
- March, 2010: [Capitol Clubhouse](#)
- April, , 2010: [City Gate Ministries](#)
- May, , 2010: [Senior Center](#)
- June-August, 2010: [Build-a-Bike](#)

After discussion, the Board agreed to *approve these suggestions with the recommendation to Michael that City Gate Ministries be replaced with [The Other Bank](#).*

Plate sharing

Carlene raised the question whether we might share the receipts from our collection plate with the Charity of the Month. The Board consensus was that *our current income is too sparse to allow that.*

However, an alternative to provide a separate means for contributing to the CoM was thought to be worthwhile. Carlene moved to place a Charity of Month collection plate in the kitchen. The motion was approved unanimously.

4. Printer/Copier donated

Patti reported that she has had a printer/copier donated by Grumpy John at Oly Geek.

III. Old Business

1. Board Covenant - Adopt--Billie

The proposed Board Covenants were reviewed. Jim moved to amend item #2 to "*To be supportive of consensus decisions.*" The motion was approved unanimously.

Action Item: Jim to publish and prepare Board Covenants.

2. Book plates - Children's RE books & hymnals -- Annaliese

Deferred: Annaliese was absent from meeting.

3. Flower bulb sales

Arlene presented a status report on program.

4. Hindu Prayer Group/facilities use policy

The Board noted that the Hindu Prayer Group has changed meeting times several times, without notice to the Board or to the webmaster, who maintains the official schedule. The Board came to consensus that *frequent changes were too difficult to manage, and that the group should be restricted to infrequent changes that must be pre-approved by the Board.*

The Board also noted that the group did not have effective communication with the Board. It was moved that *the Facilities Policy be modified to require all groups requesting the use of All Souls facilities to have a member of All Souls who agrees to be responsible for the group, and to communicate with the Board as required.* The motion was approved unanimously.

Action Item: Jim to make and distribute revision to facilities policy.

Action Item: Billie to talk to Cindy about scheduling.

5. Volunteers for Bike & Walk for Climate Change Awareness – Oct 24

Action Item: Jim to verify that item is on Community Page

6. The We Respond to the Cry of the Poor Faith Forum, September 12, 2009 1:00 - 4:30 p.m. at St. Benedict's Episcopal Church in Lacey.

Action Item: Billie & Carlene to attend

7. Cheryl - adult youth outreach

Billie talked with Cheryl about establishing a program to provide outreach to youth in the Lacey area. The Board briefly discussed whether there is a need to provide such a program. The Board consensus was that our own congregation does not have sufficient youth in need of such a program, and that we do not have adequate resources for one at this time.

8. Computer Class -

Patti would like to place a desktop computer in the class for a month.

Approved unanimously.

IV. New Business

1. Corresponding Secretary

Patti asked to be relieved of much of the duties of Corresponding Secretary. Karen Skelton is working with Patti take over email correspondence. The Board agreed to find ways to cover other correspondence.

Action Item: Patti will assist Karen Skelton as necessary in taking over the email correspondence.

2. Registration \$ for adult RE with OUUC

OUUC has inquired whether All Souls can contribute to the costs of printing of the Joint OUUC/All Souls RE Program. Board doesn't feel this is appropriate.

Action Item: Jim will discuss question at the joint RE Planning Team.

3. New email addresses to AllSoulsuuc@gmail.com and trustees@asuuc.org

Action Item: Jim to use new address for info@asuuc.org.

Action Item: Patti & Jim will upload files to website.

4. Reader Screen?

Fred Wilson expressed concern with the use of the reader screen for hymns. The practice causes people to focus on the screen rather than the music or the director.

The Board discussed using the screen only for announcements and readings and not for hymns. Jim moved that *we stop using it entirely for a month*. The motion was approved unanimously.

5. Reschedule Team Talk

The Team Talk that was scheduled for August 30 was cancelled due to lack of leadership present. The Board decided *not to reschedule the Team Talk at this time*. We will consider rescheduling it in early 2010.

6. CLF Children's pamphlet

Billie noted that a children's RE program, *Seven Principles Activity Booklets*, is available from CLF.

Action Item: Billie to buy a sample set of the CLF Children's pamphlets.

7. Picture and bio of Diane Hoefle

Billie would like a photo of Diane Hoefle to be placed in the Diane Hoefle Room.

Action Item: Billie to print and frame a photo.

8. Adopt-a-Road Leader

Action Item: Logan Chrysler has agreed to take on task of organizing the Adopt-a-Road program.

9. Music Director Letter of Understanding

The Board approved the latest draft of a Letter of Understanding appointing Fred Wilson as the Music Director for All Souls.

Action Item: Jim will prepare a formal copy for signing by the Co-Presidents and Music Director.

10. Replacement of Trustees

The Board noted that Richelle Lanning's leaving has left the Board without a full complement of Trustees. The Board decided *not to pursue replacing Richelle at this time*.

11. New Member orientation

Action Item: Member Services will schedule and plan an orientation class.

V. Discussion time permitting

1. Prioritizing for coming year (goals, activities, programs...)

No discussion was made of this item.

2. Contract renewal / alternatives - lease info

The current copy of the lease cannot be found.

Action Item: Billie will obtain a copy of the lease.

Board needs to explore lease alternatives.

3. Committee lists posted with contact names and phone #'s

No discussion was made of this item.

VI. Action Item Summary

Billie

Billie to talk to Cindy about scheduling.

Billie & Carlene The We Respond to the Cry of the Poor Faith Forum to attend.

Billie to buy a sample set of the CLF Children's pamphlets.

Billie to print and frame a photo.

Carlene

Billie & Carlene will attend The We Respond to the Cry of the Poor Faith Forum.

Jim

Jim to publish and prepare Board Covenants.

Jim to make and distribute revision to facilities policy.

Jim to verify that item is on Community Page.

Jim will discuss question of supporting printing costs at the joint RE Planning Team.

Jim to use new address (AllSoulsuuc@gmail.com)for info@asuuc.org.

Patti & Jim will upload files to website.

Jim will prepare a formal copy for signing by the Co-Presidents and Music Director.

Patti

Patti will assist Karen Skelton as necessary in taking over the email correspondence.

Patti & Jim will upload files to website.

Logan Chrysler

Logan Chrysler will to take on task of organizing the Adopt-a-Road program.

Member Services

Member Services will schedule and plan an orientation class.

VII. Adjournment

The Board adjourned a 8:40 PM.

The next meeting will be *October 14, 2009.*