

ASUUC Board Meeting September 3, 2003 Board

Held at Claudia's house. Convened at 7:05 p.m.

Present: Jeanne Holz, Arlene Anderson, Billie Clark, Claudia Kenworthy, Dolores Mitchell, Janice Holz, Julianne Wasilausky Absent: (excused) Jim Fulton

Board Actions:

Moved and approved to have incoming board members participate in the June budget-making.

Moved and approved to pay our annual dues to UUA and the PNWD, \$1440.00 to UUA and \$600.00 to the PNWD when funds become available, UUA to be paid first.

Assigned tasks:

Claudia will assist Arlene in pulling together the budget figures which were discussed at this meeting, and will draft a budget in the month-by-month format.

Billie will prepare a schedule of services which have been planned, and for which we have speakers.

CALL TO ORDER – Add/revise/prioritize Agenda items

UNFINISHED BUSINESS

1. Regarding moving the Annual Meeting date to May—

Query: Since the newly elected Board will take office in July, shouldn't both the outgoing and incoming Board Members participate in the June Meeting and plan the monthly budgets for the coming Fiscal Year July 04 through June 05? Moved and approved to include both incoming, and outgoing board members in this budet-planning meeting.

2. Draft Budgets for the months of our 20032004 Church Year

- a. Arlene and Claudia outline last year's monthly gross income and expenditures Fiscal year July through June

The Board reviewed planned expenditures month-by-month for the coming fiscal year. Arlene has the figures, and will prepare a budget in the month-by-month format.

b. Billie identifies dates of Special Services— “In Gathering”, Thanksgiving, Winter Solstice/Boxing Day, etc.—Board overlays those costs onto last year’s figures

c. Add identified costs/budgets for Committee activities

Due to the length of time spent reviewing the budget, the following were tabled for discussion at a future meeting:

Complete budgeting process: compare to budget approved during the 2003 Annual Meeting; adjust—

1) decide how to accommodate our objectives for reaching the June 2004 goals

2) schedule a midyear budget review/midcourse correction

Establish a budget accountability reporting process

Report on telephone calls to absent Members

Identify participants / needs, reconstitute the Following Committees:

a. Member Services

b. Religious Education

c. Social Justice

d. Finance / Ways and Means

e. Ministerial Search

f. Facilities Search

g. Pastoral Care

h. Worship Arts

Design a structure/method for maintaining ASUUC’s “Lending Library”

List Agenda items for the October 2003 Board Meeting at Jim’s house

Dolores' Correspondence

Meeting adjourned at 9:15 p.m.