

TO: All Souls Unitarian Universalist Community

SUBJECT: Board of Trustee Meeting

DATE: 6 June 2002

MEMBERS PRESENT:

Dolores Mitchell	President
Billie Clark	Vice President
Arlene Anderson	Treasurer
Barbara Sporcic	Secretary
Maggie Adams	Retreat Committee Co-Chairperson
Sandra Alonzo	Retreat Committee Co-Chairperson
Eileen Blake	Social Justice Committee Chairperson
Jim Fulton	Membership Services Co-Chairperson
Kathleen Stidham	Religious Education and Pastoral Care Committees Chairperson

1. Newsletter:

a. Dolores requested that all individuals and committees submit newsletter articles to Sue as soon as possible. The Board discussed when to send out the next newsletter and agreed that, because of General Assembly (GA) and the ASUUC annual meeting, it would be best to send it out during the first week of July. Kathleen offered to help Sue and Billie.

b. ASUUC has been contacted by GA to submit photographs of our All Souls community for inclusion in a slide show of the five new affiliates. It will be presented at GA. Photos have been gathered and Sue will scan the photos and send them to GA.

2. Long Term Planning Meeting: The Board discussed how to integrate the results of the long term planning meeting. They agreed that the budget might be impacted by the recommendations made and that two budgets should be prepared for presentation at the annual meeting.

3. Annual Meeting:

a. The Board developed an agenda for the Annual Meeting as follows;

- (1) Introduction
- (2) State of the Community report
- (3) General Assembly delegates' report
- (4) Treasurer's report
- (5) Committees' reports
- (6) Proposed changes to the by-laws
- (7) Budget proposals
- (8) Election of board members
- (9) Luncheon – "Breads and Spreads"

b. Billie provided sample Board member job descriptions which had been developed by Tom Smith.

4. Member Services Committee:

- a. Jim indicated that the current membership tally is 32. The only known addition is Tom, who will be a returning member.
 - b. The Board discussed incorporating the Pastoral Care Committee into the Member Services Committee and agreed that their missions paralleled each other to a large degree.
 - c. Jim said that he would be printing new membership certificates for all members. The new certificates will include our UUA affiliation.
 - d. The target date for membership packet assembly was set as August 1st. The Committee will decide what will be included in the packet.
 - e. The Board discussed giving all Community members a copy of the UUA Principles book at the new member class. The Committee will determine the cost and include it in its budget proposal.
 - f. Jim requested clarification on whose responsibility it was to present the new member classes. The Board agreed that it is the Member Services Committee's responsibility and not that of the Religious Education Committee.
5. Associated Ministries. Jim announced that the annual meeting for Associated Ministries would take place on 30 June. He indicated that he is on the restructuring committee which has proposed the following changes:
- a. Monthly meetings will consist of committee working on projects with a short business meeting at the end. There will be a quarterly full business meeting.
 - b. The annual assembly, made up of delegates from member congregations, will select the board of directors. Those individuals selected for the board will determine their own officer positions.
 - c. Associated Ministries will suggest a target pledge based on congregation size.
6. Social Justice Committee:
- a. Eileen reported that she met with a Lacey police representative on possible projects for the committee. The officer indicated that homelessness is becoming a real problem in the community but, since we have such a small congregation, she suggested that we concentrate on domestic violence issues.
 - b. The YWCA is interested in the "care kits" that Sandra organized during the Small Fellowship Retreat. Many of their clients do not even have the basic personal care items. Eileen indicated that the YWCA was holding a "Christmas in July" event during which they would give away small, gift-wrapped personal items and toys to clients. Eileen asked for ASUUC's help in donating items.
 - c. Safeplace has a temporary outreach coordinator. Eileen will contact her about the leaflet for the domestic violence project. She also suggested that instead of a leaflet, which could be conspicuous, a simple flyer with a tear-off phone number might be a better option.
 - d. L & I will present a full day workshop on domestic violence in October. The Board agreed that Eileen should attend. Eileen will include the workshop fee in the Social Justice proposed budget.

- e. Out of the Woods needs diapers and school supplies as well as food. Eileen will send out emails to the community requesting this assistance.
- f. Habitat for Humanity has requested that congregations support their efforts with lunches for their workers. ASUUC will prepare lunch on the 20th of July.

7. Worship Arts.

- a. Billie reported that she has been contacted by Jens Deiterstahmer who would like to speak to our community on the “UU World Conference on Racism.” He will attend the next Worship Arts Committee meeting and possibly speak in July.
- b. Billie indicated that she is firming up speakers and the agenda for services for July and August. Linda Hart and Susan Morrison (with skits from Beatrix Potter) are on the schedule for July. Bill Arnsmeier and a potluck barbecue are planned for August. Other services will include sermons from the Church of the Larger Fellowship.
- c. The Worship Arts budget proposal will include two professional speakers for each month.
- d. The Board agreed that an Affiliation Celebration Committee should be formed to plan the festivities for fall.

8. Treasurer’s Report:

- a. Arlene reported the following:

(1) Checking	\$ 2,147.39
(2) Savings	\$ 125.00
(3) Money Market	\$ 36,288.25 (this includes an anonymous gift of \$10,000)
(4) May Expenses	\$ 2,064.51

- b. Arlene suggested that we pay our fiscal year 03 UUA dues of \$47 per member this month. The Board agreed. All Souls will still owe the District dues for this time period.
- c. Sandra asked about fund raising and suggested that a separate finance committee be established. The by-laws currently include this activity in the Membership Services Committee so it will require a change in the by-laws. The Board agreed that it is a good suggestion.
- d. Maggie asked that we include four scholarships to the Small Fellowship Retreat in the proposed budget (\$400). The Board agreed.

Respectfully submitted,

Barbara Sporcic, Secretary

