

TO: All Souls Unitarian Universalist Community

SUBJECT: Board of Trustee Meeting

DATE: 6 May 2002

MEMBERS PRESENT:

Jeanne Pupke	Advisor/Student Minister
Dolores Mitchell	President
Billie Clark	Vice President
Arlene Anderson	Treasurer
Barbara Sporcic	Secretary
Maggie Adams	Retreat Committee Co-Chairperson
Eileen Blake	Social Justice Committee Chairperson
Michaela Gates	Membership Services Co-Chairperson
Jim Fulton	Membership Services Co-Chairperson

Discussion:

1. Dolores lit a candle to open the meeting and Billie offered a prayer.
2. Dolores announced that the meeting would follow established Board meeting protocol and that discussion would be limited to business pertaining to the Board.
3. The minutes of the previous board meeting were reviewed. Arlene suggested two changes and the minutes were approved as amended.
4. Correspondence:
 - a. Carol Murphy, from OUUC, wrote a note of thanks for the floral arrangements for Rev. Art Vaeni's installation.
 - b. Two attendees at the Small Fellowship Retreat wrote thank-you notes.
 - c. The UUA sent delegate credentials for two ASUUC delegates to the General Assembly.
 - d. The Salvation Army sent the results of a survey on the effectiveness of the "Giving Tree."
 - e. The UUA sent information on the "World" magazine. All members listed on the ASUUC affiliation roster will receive their own copy of the magazine, with an additional copy sent to the congregation. Forms for updating membership were also included in the correspondence.
5. Treasurer's Report:

• Income for April	\$ 1,911.17
• Expenses for April	1,621.48
• Money Market Account	25, 288.25
• Savings	125.20
• Checking	1,619.93
6. Small Fellowship Retreat Committee:

- a. The Board expressed its thanks to the committee for a very successful retreat. The total number of persons attending the retreat was 50 adults and 6 children/youth.
- b. Eileen reported that she and Maggie are working with the camp to correct the billing for the retreat. It appears that ASUUC took in \$250 above costs.
- c. Sandra is preparing an online survey for attendees and will be writing a formal report that will be mailed to the congregations who attended. She is also preparing a packet that will go the next community sponsoring the retreat. At this point, none have volunteered.
- d. Eileen will send the list of attendees to Anne Heller as requested.
- e. It was reported that \$285 was collected for the Rod Stewart Growth Fund. Arlene will forward a check in that amount to the fund.

7. Member Services Committee:

- a. Jim reported that the committee is developing a process to familiarize new attendees with our All Soul's community that will follow predictable stages. Jeanne suggested holding a planning meeting and offered to supply resource materials to assist the process.
- b. Michaela requested time during the service to talk to the community about recruiting greeters. She recommended that a greeters training be established for volunteers.
- c. Jeanne suggested that the Board approve funds to purchase UUA cards at General Assembly to send to prospective members. A discussion followed but no decision was made.
- d. The membership committee requested an updated list of community members so that they may follow-up on attendance and send a card or call those members who have not been attending regularly.
- e. Jim indicated that he will send a preliminary list to the Board showing suggested items that will be included in all welcome packets. Along with the list, he will also submit a budget proposal for the next fiscal year.
- f. Michaela asked for clarification on the "Dinner of Eight" program. Jeanne explained that a group of eight individuals (couples and singles) get together on a regular basis for dinner and conversation at an individual's home. It was recommended that All Souls consider starting this program in the fall and including new members in the process.
- g. Arlene explained the "T-shirt mistake." When the retreat T-shirts were printed, the word Universalist was left off our name. She contacted the printer and they indicated that they would give us a "good deal" the next time we placed an order but they did not offer to reprint the shirts.
- h. Arlene is having new letterhead stationery printed with our updated website address and phone number.
- i. The Board voted to continue with our Yellow Pages ad for the next fiscal year. The cost is \$50.90 per month. Arlene will change the web site address and add "religious education" to the ad.

8. Peace Tales:

- a. The Peace Tales performance will be on Wednesday, May 22nd, at &7:30 P.M. at Columbian Hall. A donation basket will be placed by the door to pay for the costs of the presentation.
- b. The Board discussed possibilities for advertising including flyers, radio stations, Associated Ministries, invitations to other churches and peace organizations, galleries and coffee houses.
- c. Barbara will provide copies of the Guardian and the Ranger from Ft. Lewis as possible advertising locations for services and future events.

9. Associated Ministries:

- a. Jim reported that the Associated Ministries currently has a “crisis” in leadership and resources. He indicated that he is part of a sub-committee to restructure the organization. The goal is to distinguish between the executive committee and the group as a whole. The group is too large to effectively make decisions – 22 congregations are members.
- b. Eileen will be the ASUUC delegate to the Associated Ministries Social Justice Committee.
- c. Jim proposed that we increase our contribution to \$300 next fiscal year. He suggested that this be part of the budget proposal presented to the community.

10. Jeanne suggested that the Board hold a special budget preparation meeting in order to evaluate and include all the committee budget submissions. Dolores indicated that a meeting would be scheduled for that purpose.

11. Religious Education Committee. Barbara distributed proposed filed trip procedures for the board to review.

12. Social Justice Committee:

- a. Eileen presented the mission statement and strategy that was developed by the Social Justice Committee. The meetings are held on the 2nd Wed of the month at 7:00 PM. Interested persons should contact Eileen for the location.
- b. The Board requested a report at the June meeting on the Welcoming Congregation initiative. The Board indicated its support and its desire for the whole congregation to have the opportunity to ratify participation. Kathleen will talk about the Welcoming Congregation at the Pride Services in June.

13. Worship Arts Committee:

- a. Billie indicated that services are planned through July. A listing is in the newsletter. May 12th will be a new member service with Sandra Lee presenting “Dreaming into Being.” A luncheon will follow the service to celebrate the 3rd anniversary of our community.
- b. ASUUC has renewed its membership in the Church of the Larger Fellowship.

c. The Board approved funds to tune the organ. Sue Solomon will be contacted about her preferences for a place to have it tuned.

14. New Business:

a. The Board agreed that because Tom Smith was formerly an ASUUC member, we would accept his previous signature in the book and write in a new date beside it.

b. The following items will be considered at the ASUUC annual meeting: Board member elections, by-law revisions, budget and Welcoming Congregation.

c. The Board agreed that the affiliation celebration should be held in the fall to allow sufficient planning time.

d. The Board discussed information gained from David Maynard, Consulting Minister. He provided ASUUC with a draft Ministry Handbook. Jeanne suggested that a Ministerial Search Committee be formed to examine the budget and other issues, and to investigate the Chalice Lighters grant process.

e. The All Souls delegates to General Assembly will be Arlene and Billie. Sandra will be an alternate.

f. Billie suggested that we get on the mailing list for next year's Lacey Fun Fair in order to get a table to promote our community.

g. Barbara asked that another community member assume the duties of historian. The request will be announced to the community.

Respectfully submitted,

Barbara Sporcic, Secretary